



Timeline for 2019 Grantmaking Cycle

November 12, 2018 - Board meets to approve timeline for 2019, Bd. membership

December 20 - First press release announcing grant application availability

January 14 - New Board meets, re-organization

February 8- Grant application deadline.

February 11 – Board members get access to applications-<u>Tentative Board meeting</u> at 5:30 p.m.

March 8- Board members complete individual evaluations of applications

March 11- Board meets to review and score applications- Board meeting at 5:30 p.m.

March 18 (week of) - GDMCF Exec Committee approves grant recommendations

March 29- Notice to grant applicants

April 11- Awards ceremony and check to recipients-quick **Board meeting** to follow

August 1- Reminder of November 1 deadline

October 1 - 30-day reminder to deadline

November 1 Deadline to submit final evaluation report (Proof of purchases and expenditure of funds applying to grants must be supplied to the community foundation by Nov. 1 or a request for extension must be requested and approved by the community foundation utilizing the form for this purpose)

The grant project must be completed or a request for an extension must be made by November 1. Failure to meet requirements and deadlines will affect future funding requests or result in a request for you to return the funds.